



Opportunity: Check-In Lead

Time: Sunday morning

Every organization has a “front line”. In kid’s ministry, check-in and security is without a doubt that front line. The check-in volunteers give the first impression of Crossroads church. Check-In volunteers then have the opportunity to maintain that good impression by providing the safest environment possible.

As a Check-In Lead, your job is to lead your team of volunteers in providing the best possible first impression.

[Specifics]

- Recruit, Coordinate, and Appreciate Volunteers.
- Make sure we are “covered” for every Sunday morning.
- Train all volunteers on the check in system.
- Provide assistance to all children’s ministry room leads in regards to follow up and data management.
- Oversee key aspects of the Sunday morning: Efficient check-in operation, Security volunteers in place, Parents being welcomed and helped, and Being the eyes and ears of the Kid’s Ministry hallway.
- Communicate with the Pastor on current health of ministry.
- Share new ideas, encouraging stories, and feedback on what needs improving.